

CHILDCARE CHECKLIST

provided by



√ **Licensing**

Department of Public Welfare _____
Department of Education _____

√ **Program**

Daily posted schedule _____
Written developmental curriculum _____
Variety of activities _____
Balance of play & learning time _____
Balance of group & individual activities _____
Daily outdoor play _____
Opportunity for napping _____

√ **Safety**

Posted evacuation plans _____
Regular fire drills _____
Covered electrical outlets _____
Smoke detectors / fire extinguishers _____
Monitored entrance _____
Accessible emergency information _____
Child release policy _____

√ **Staff**

Interact positively with children _____
Create a warm, secure environment _____
Appear happy & confident _____
First aid & CPR trained _____
Have appropriate training / experience _____
Are respectful of the children _____
Are respected by the children _____

√ **Policies**

Parent Handbook _____
Open Door Parent Visitation _____
Fees / Payments _____
Incidents / Discipline _____

√ **Environment**

Happy children _____
Clean & well maintained _____
Fenced outdoor play area _____
Age-appropriate supplies & equipment _____

√ **Health**

Frequent hand washing _____
Illness & medication policy _____
Required immunizations / evaluations _____
Nutritious snacks _____
First-aid kits _____

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√ **Policies**

√ **Environment**



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